

Meeting of the Board of Trustees of the Coburn Free Library January 15, 2026

Present: L. Williams, President, J. Pritchard, Vice-President, M. Fenn, Treasurer, E. Keough, Secretary, M. Worzel, Executive Director, C. Freitag, Trustee

Excused: D. Woodburn, Trustee, J. Palladino, OACSD Trustee

Approval of December Minutes: L. Williams moved the December minutes to be accepted.

C. Freitag seconded. Approved.

Financial Report: Direct deposit has been established for the employees. Account balances have been reconciled to statements for November. From Bank Statements as of 12/31/2025:

Director Discretionary Fund	\$ 4,712.61
Regular Checking	\$ 277,706.38
Endowment Fund	\$ 965,626.93
HVAC Checking Acct	\$ 1,497.29

We have ended the year 2025 in a good financial position. The finance committee will begin to weigh merits of keeping a desktop version of Quicken as opposed to an online version for cost savings.

Director Report: We have been approved for the NYS Library Construction Grant. The Director Will apply for an extension for the HVAC project. She will update our pie chart which shows how the HVAC project will be financed. Director has begun working on grants for the summer reading program as well as scheduling programs for the summer. Side Quest games (a local Owego business) has donated 40 games to the library for our use. Thank you for thinking of us. Annual report training will be held on January 29th. The library will be working with Ingram Content Group. They will process books for us (jackets, barcodes) for \$2 over the cost of the book.

The Director continues to pursue some new programming for adults after crafting series is completed.

Old Business: A meeting with the construction company is scheduled for next week to plan project start. Delivery of units is scheduled for February/March timeframe.

New Business: We have been discussing a pledge drive and mailing to provide funding for the HVAC project not covered by the Construction grant.

The next regular meeting of the Board of Trustees: **Thursday, February 19, 2026 at 10 AM.**

Respectfully submitted, Ellen C. Keough