

Meeting of the Board of Trustees of the Coburn Free Library September 18, 2025

Present: Linda Williams, President, James Pritchard, Vice-President, Ellen Keough, Secretary, David Woodburn, Trustee, Carlynne Freitag, Trustee, Mikayla Worzel, Executive Director

Excused: Michael Fenn, Treasurer, Joe Palladino, OACSD Trustee

Approval of August Minutes: Linda Williams moved the August minutes be accepted. C. Freitag seconds. Approved.

Financial Report: Account balances have been reconciled to statements for August. From Bank Statements as of 8/31/2025:

Director Discretionary Fund	\$ 4,712.61
Regular Checking	\$ 133,536.45
Endowment Fund	\$ 927,371.98

The CD matured on August 11 and funds with interest have moved to our general fund. Account 41500 reflects the grant from the Mildred Faulkner Truman.

Director Report: We still have no news about the NYS construction Grant; however we continue to seek help from other sources to help with the construction project. The Director is pursuing some new programming for adults for the fall and winter. Boiler servicing scheduled for Friday.

Old Business: A workaround has been completed for the HVAC project and we are waiting on a start date. It was decided that a Fall Fundraising letter will be mailed this year and a formal, detailed project “pledge” request to happen in the spring. Library to provide a lock box at the rear entrance for donations.

New Business: Discussion on the possibility of locating a pocket park or story garden on our back lawn. Trustees felt that the library does not have sufficient space for this wonderful project for our village.

The next regular meeting of the Board of Trustees: **Thursday, October 23, 2025 at 10 AM.**

Respectfully submitted, Ellen C. Keough