

**Board Meeting Agenda**  
**Coburn Free Library**  
Thursday, 8/15/24  
10:00 am

**Roll Call:** President – Linda Williams, Vice President- Jim Pritchard, Treasurer- Michael Fenn, Secretary - Ellen Keough, Trustee – David Woodburn, Trustee– Carlyne Freitag, OACSD Trustee- Joe Palladino.

Absent:

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**Approval of Minutes:**

**Financial Report:** Report from Michael Fenn – Financial Team

**Director’s Report:** Mikayla Worzel

- Grant Updates: SHPO approval, Senior Citizens grant

**Old Business:**

- HVAC Status Update- Lane Site Visit 8/6
- Cleaning Service Quotes- Legg’s Cleaning Services

**New Business:**

- Annual Trustee Education
- Construction Grant Assurances
- ADP Payroll

Next meeting of the Board of Trustees: 9/19/24 at 10:00 am.

**Adjournment**