

Meeting of the Board of Trustees of the Coburn Free Library September 21, 2023

Present: Linda Williams, President, James Pritchard, Vice President, Ellen Keough, Secretary, David Woodburn, Treasurer, Michael Fenn, Trustee, Carlyne Freitag, Trustee, Mykala Worzel, Director, Joe Pallidino, OACSD Trustee

Absent: Jason Luke, OACSD Trustee, Mike Phelps, OACSD Trustee

Approval of August Minutes: Linda Williams moved that the August minutes be accepted. James Pritchard seconds. Approved.

Financial Report: Account balances have been reconciled to statements for August.

From Bank Statements as of 7/31/23:

Director Discretionary Fund	\$ 3,641.28
Line of Credit *	\$ 29,628.15
Regular Checking	\$ 86,371.32
Endowment Fund *	\$ 773,924.81

While we are still waiting on the funds from the school district, cash flow is sufficient through year end.

Old Business

HVAC proposals: Glenn Martin from Martin's Plumbing and heating attended our meeting to present a proposal for installation of a new HVAC system. Dave will get other bids and Joe Palladino will look into NYSERDA to see if we might be eligible for rebates or grants.

First Amendment Audit: Review was tabled until the next board meeting. Mykala will draft a preliminary template for board discussion.

Director Report: Mykala will complete the application grant for OSFL for next summer's reading program. Meeting room use was requested by Jeff Smith for the Nine County American Institute of Architects Southern New York Chapter. This falls within the parameters of our meeting room policy. James Pritchard made a motion that we approve the request and Joe Pallidino seconds, all approve. It was requested that the continuation of no summer Saturday hours extend until Labor Day. Patron use was negligible. Also that the Wednesday before Thanksgiving be a half day with hours from 10 to 1:30. The local Rotary Club provided funding for the gazebo on the back lawn. Rotary Club Global will install and maintain a Narcan Dispenser Box in the library.

New Business:

The library is on the Owego Home Tour, 10/21. Jeff Smith will talk about the Accessibility Annex.

Mykala to contact Mildred Faulkner Truman foundation to see if we can get an extension of funds for our window project as we have not procured the remainder of the funds for the project.

Joe Palladino has requested the Library and the school district work together to encourage reading skills for our children and find new ways to collaborate.

The next regular meeting of the Board of Trustees: **Thursday, October 19, 2023 at 10 AM.**

Respectfully submitted, Ellen C. Keough