

Coburn Free Library
Rules Governing the Use of the Library (Patron Behavior Policy)

PURPOSE

The Coburn Free Library and its facilities are to be used for library purposes only. Behavior that interferes with that use or is inconsistent with that use is not permitted. This policy has been adopted for the comfort and protection of all who use library materials and services. Library staff will courteously, but firmly, enforce this policy

POLICY

It is expected that all patrons will exhibit acceptable and legal behavior while using the library. Persons engaging in unacceptable behavior, as determined by the library director or other staff in charge, shall be required to leave.

EXAMPLES OF UNACCEPTABLE BEHAVIOR AND/OR ACTIVITIES

- Engaging in loud conversations, disruptive laughter, yelling, or making any other noise that disturbs other library users.
- Using audio equipment including mobile devices, with or without headphones, at a volume that is audible to others.
- Using the library for conducting for-profit business.
- Eating or drinking within library premises except in designated meetings approved by the administration.
- Showing abusive or disrespectful behavior, in speech or actions, towards a staff member or another patron.
- Using, distributing, or being under the influence of drugs or alcohol.
- Using tobacco products in the library (including e-cigarettes and vapes).
- Using any library resource, including its public access computers/wifi network to engage in activity which violates this policy or state/federal law.
- Fighting, challenging another to a fight, or any other boisterous behavior.
- Misusing library materials, equipment, or computer resources.
- Entering or using the library in bare feet, or without a shirt.
- Committing any act that would violate any State, Federal or local law, ordinance or regulation.
- Engaging in any misbehavior that infringes on the right of others in the building to use the library and its facilities peacefully and without harassment.

LOSS OF LIBRARY PRIVILEGES

Those who refuse to abide by these rules of behavior will be asked to leave the building and denied use of the library and its services. Any staff member has the authority to ask an individual to leave the library for the remainder of the day. The director has the authority to suspend or ban an individual for an extended period of time. In all cases when necessary, the police may be summoned to assist in the enforcement of these rules. Please note, violators who refuse to leave the library when requested are subject to arrest under the Criminal Trespass section of New York State Penal Law.

Any person whose library privileges have been revoked under this policy may make a written request of the director for a reinstatement of privileges (after the time stated in their revocation has elapsed). Reinstatement of privileges will be at the discretion of the director or his/her designee.